

**MINUTES**  
**Rangelands NRM Co-ordinating Group Inc.**  
**Annual General Meeting**  
**WEDNESDAY, 12 November 2014 (10.30 – 12.00)**  
**Digital Pavilion, Innovation Centre, 9 De Laeter Drive, Bentley**

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*Rangelands NRM Co-ordinating Group Inc* is hereafter represented as *Rangelands NRM* for the purpose of these minutes.

**Attendees: Rangelands NRM Board, Staff, Members and Guests**

Bill Mitchell	Member – Chair, Committee of Management
Mark Batty	Member – Committee of Management
Kim Eckert	Member - Committee of Management
Regina Flugge	Member - Committee of Management
Jodie McTaggart	Member - Committee of Management
Andrew Whitmarsh	Member – Committee of Management
Stephen Van Leeuwen	Member - Department of Parks and Wildlife
Hon. Robin Chapple MLC	Member – MLC Mining and Pastoral Region
Peter Russell	Proxy for Member Muhammad Arshad
Kim Eckert	Proxy for Member Kalgoorlie-Boulder Urban Landcare Group
Gareth Catt	Proxy for Member Kalyuku Ninti-Puntuku Ngurra Ltd
Andrew Whitmarsh	Proxy for Member Murchison LCDC
Gaye Mackenzie	Staff (CEO) – Rangelands NRM
Grey Mackay	Staff – Rangelands NRM
Jane Bradley	Staff – Rangelands NRM
Ian Cotton	Staff – Rangelands NRM
Chris Curnow	Staff – Rangelands NRM
Paul Erkelenz	Staff – Rangelands NRM
Penny Cook	Staff – Rangelands NRM
Teresa Belcher	Staff – Rangelands NRM
David Blunt	Staff – Rangelands NRM
John Silver	Staff – Rangelands NRM
Nicki Everson	Staff – Rangelands NRM
Wendy Thompson	Guest - Department of Lands
David Galloway	Guest - Ferart
Trish Ridsale	Guest - Board Business
Todd Hutchison	Guest - Peopleistic
John Holley	Guest - State NRM

## **Member Proxies provided:**

Linda Anderson	Member (Proxy Gaye Mackenzie)
Mike Clark	Member (Proxy Gaye Mackenzie)
Mark Halleen	Member (Proxy Gaye Mackenzie)
Tom Jackson	Member (Proxy Gaye Mackenzie)
David McQuie	Member (Proxy Gaye Mackenzie)
Chris Mitchell	Member (Proxy Gaye Mackenzie)
Dick Pasfield	Member (Proxy Gaye Mackenzie)
Paul Robb	Member (Proxy Gaye Mackenzie)
Cath Rummery	Member (Proxy Gaye Mackenzie)
Keith Russell	Member (Proxy Gaye Mackenzie)
Rob Thomas	Member (Proxy Gaye Mackenzie)
Central Desert Native Title Service	Member (Proxy Gaye Mackenzie)
Ord Land and Water	Member (Proxy Gaye Mackenzie)

### **1. Chairperson's Welcome**

#### **Meeting Opened at 10.38**

The Chair, Bill Mitchell, welcomed the Hon. Robin Chapple and all attendees on behalf of the Board and the Rangelands NRM organisation to the 2014 Annual General Meeting.

Twelve Members were noted as present in person, and thirteen members present by proxy, and a quorum was confirmed.

### **2. Apologies**

Formal apologies were noted from:

Linda Anderson, Mike Clark, Mark Halleen, Tim Jackson, David McQuie, Chris Mitchell, Dick Pasfield, Paul Robb, Cath Rummery, Keith Russell, Rob Thomas, Central Desert Native Title Services and Ord Land And Water.

### **3. Confirmation of previous AGM Minutes**

The 2013 AGM meeting minutes were approved as a correct and accurate record with no amendments.

Motion by: Mark Batty

Seconded by: Jodie McTaggart

Carried with all in favour.

### **4. Chairperson's Report**

The Chair, Bill Mitchell, recognised the successful twelve months leading up to the AGM. He acknowledged the transition to Gaye Mackenzie as the new General Manager. He emphasised the focus on governance and risk management. He confirmed there will likely be a twenty percent fund reduction from the Australian Government over the next two years, and the organisation will be exploring partnering with other agencies, sectors and pastoralists to continue the great work.

Bill especially thanked Gaye Mackenzie and the Rangelands NRM team, and the work and continued support of the Board of Management.

## 5. Annual Financial Report

The Annual Financial Report was presented as at 30 June 2014 and accepted by the Members.

Motion by: Andrew Whitmarsh

Seconded by: Regina Flugge

Carried with all in favour.

## 7. Proposed Amendments to the Constitution

The Chair, Bill Mitchell, acknowledged the review and proposed amendments to the Constitution. All Members had received a detailed "Member Explanation of Proposed Constitution Updates" document that gave information on each proposed change. The following key changes were emphasised:

- Formal recognition of the trade name *Rangelands NRM Western Australia* for general use;
- Update to terminology to be consistent with all WA NRM organisations, including:
  - *Committee* to *Board of Management*
  - *Committee Members* to *Board Directors*
  - *General Manager* to *Chief Executive Officer*
- Update the Board composition to recognise two categories of Board Director, firstly an *Elected* Board Director for a three year term (previously being a two year term), and secondly an *Appointed* Board Director for a up to one year role to cover any vacancies;
- Delegation of the function of the Secretary of the Board to the Chief Executive Officer role who effectively acts in a non-voting support function to the Board;
- Removal of the Treasurer title that was more aligned to a club-based not-for-profit organisation run by volunteers, and not a fulltime organisation, and to delegate the tasks to the Chief Executive Officer; and
- Change individual members to be better served as *Friends of Rangelands* to enjoy the communications and engagement, without the governance requirements of voting.

The formal motion was presented:

*The Rangelands NRM Coordinating Group Inc Committee present the motion that it be resolved by special resolution by the Members that the proposed updated amendments to the Constitution dated 6 November 2013 be accepted in full.*

Motion supported by: Kim Eckert

Seconded by: Jodie McTaggart

Carried, with one vote against noted.

## 8. Acceptance of the Transition Plan - Appointment of the Board Directors

The Chair, Bill Mitchell, noted that with new Constitution in place, a Transition clause was provided to support a model of a three year Director retirement cycle. All Members had received a detailed "Transition Plan" document that gave information on the proposed terms of existing Directors. Due to this transition, it was noted that no new Board Director elections were required this year.

It was acknowledged that all Board Directors were remaining, with the exception of Mr Dick Pasfield who was retiring from the Board.

The formal motion was presented:

*The Rangelands NRM Coordinating Group Inc Committee present the motion that it be resolved by special resolution by the Members that the proposed Transition Plan be accepted for the appointment of Board Directors as per Rule 32 in the amended Constitution.*

Motion supported by: Mark Batty

Seconded by: Andrew Whitmarsh

Carried, with one vote against noted.

## 9. Acknowledgement of the Outgoing Board Director

The Chair, Bill Mitchell, acknowledged the retirement of Mr Dick Pasfield and read out his provided message:

*"Dear Bill and Committee*

*In 2014 I have been unable to attend Board meetings largely due to my wife's job at a mine working two weeks on and two weeks off. Unfortunately Board meetings were all on the two weeks on cycle that meant leaving the house with the two dogs in charge for the three days away, not the smartest of moves. With that in mind reluctantly I have chosen not to re-stand for a Board position.*

*I did very much enjoy my time on the Board, as said the decision was a reluctant one. I wish the Board the best in the future. For those who may have been aware of my Cancer scare that stopped me attending the February meeting whilst they chopped it out, got an 'All Clear' in September."*

The Chair thanks Mr Pasfield for his involvement and acknowledged his good health.

## 10. Other Business

No other business was raised.

## 11. Annual General Meeting Close

The Chair, Bill Mitchell, thanked those in attendance in person and proxy and closed the meeting at 10:48.

**These minutes are a true and accurate record of the 2014 AGM**

**Signed:** \_\_\_\_\_ (Chairperson)

**Date:** \_\_\_\_\_